

**BYE-LAWS  
OF  
THE PUNJAB STATE COOPERATIVE LABOUR & CONSTRUCTION  
FEDERATION LTD., CHANDIGARH.**

**NAME, ADDRESS AND AREA OF OPERATION**

1. The Society shall be called the Punjab State Cooperative Labour and Construction Federation Ltd., It shall be referred to hereinafter as the Federation.
2. The Headquarter of the Federation shall be Ropar at Chandigarh. Any change in the headquarter may be made by the Board of Directors of the Federation with the prior approval of the Registrar, Cooperative Societies, Punjab.
3. The area of operation of the Federation shall extend over the entire Punjab State.

**OBJECTS**

4. The objects of the Federation shall be co-ordinate and facilitate the working of Cooperative Labour & Construction Societies and Distt. Labour & Construction Unions in the State. In the pursuance of this object the Federation may undertake all such measure as are likely to assist and promote the organisation and functioning of Labour and Construction Societies and Unions.
5. Without prejudice to the general provision of the proceeding bye-law, the Federation may undertake one or more of the following activities:
  - 5(i) To help Labour & Construction Societies in securing works from the Government and or other Public and Private Institutions or from normal trade channels.
  - 5(ii) To assist, guide and advise Labour & Construction Societies in the settlement of any dispute which may arise between them and the Public Works Department or any other employer.
  - 5(iii) To render technical advise to Labour & Construction Societies in the matter of execution or works taken by them.
  - 5(iv) To represent the cause of Labour and Construction Societies in the State and to place their difficulties before various Govt. Departments so as to ensure speedy redress of their grievances.
  - 5(v) To carry out publicity and propaganda in the interest of Labour and Construction Societies by publication of suitable literature & organisation of conferences of Labour and Construction Societies or otherwise, and
  - 5(vi) To assist in the organisation or Cooperative Labour and Construction Societies workers.
  - 5(vii) To undertake execution of works on its own account.
  - 5(viii) To enter into agreement for any sorts of works with the works-awarding-agencies, to ensure fulfilment of execution of works with the help of members and Primary Coop: Labour and Construction Societies and to obtain rights, concessions and privileges from the works-awarding-agencies.

- 5(ix) To provide financial accommodation to the Labour Cooperatives for execution of works/contracts entrusted to them.
- 5(x) To supply tools, implements, accessories and machinery to its members or their affiliated societies on hire purchase or hire system.

### MEMBERSHIP

6. The following shall be eligible for admission as a member of the Federation.
- (a) District Cooperative Labour & Construction Union within the area of operation of the Federation.
- (b) The Registrar or his nominee shall be an-ex-officio member without incurring any liability and holding any share.
7. Application for membership shall be addressed to the Secretary of the Federation. Every such application shall be disposed off by the Board of Directors of the Federation. The applicant to whom the admission is refused by the Board of Directors may appeal to the Registrar within 30 days of the communication of the decision. The decision of the Registrar on such appeal shall be binding on the Federation and the appellant.
8. Every member shall, on admission, pay an admission fee of Rs.5/-
9. A member of the Federation may be expelled by a majority of two-thirds of those present at a General Meeting for one or more of the following reasons:
- i) If the member fails to observe the bye-laws without any reasonable cause, and
- ii) If the conduct of the member is contrary to the said objects of the Federation or prejudice to the interest or reputation of the Federation.
10. After a member of the Federation is expelled, then shares of the said member may be transferred under bye-law 13 (a) or after 3 months from the date of expulsion the share may be sold by the Board of Directors and the proceeds held at the credit of the said member.
11. The membership of the Federation shall be terminated by :
- (i) Cancellation of the registration of an affiliated union.
- (ii) Ceasing to hold at least one share.
12. Each member except the ex-officio shall hold at least one share of the value of Rs.5000/-. Full value of the shares will be payable by the members admission.
- 13.(a) No share be withdrawn, but shares may be transferred to an affiliated union duly qualified for membership and approved by the Board of directors deem fit the share may be purchased by the Federation, out of the share transfer fund. In case of the union under order of winding up under section 57 of the

Punjab Cooperative Societies Act, the Board of Directors may on request of the Liquidator dispose of the share as they think fit.

- (b) The member so expelled shall have the right of appeal to the Registrar against the decision of the General Body within one month of the date of such decision. The order of the Registrar or any other person authorised by him on such appeal shall be binding on the Federation and the appellant.
14. Every member whose name is entered as a member in the Register of members, shall without any fee, be entitled to a certificate specifying share or shares held by the members and amount paid thereof. The share certificate of the Federation shall be signed by any one of the Directors and countersigned by the Secretary or the Accountant. If a share certificate is defected, lost or destroyed, it may be secured on payment of such fee, if any, not exceeding 50 Paise and on such terms, if any as to evidence and indemnity as the Board of Directors impose.
15. The liability of a share holder for deficit in the assets of the Federation in the event of its being wound up shall be limited to the share capital subscribed by the share holders.

#### **FUNDS**

16. The Federation may raise funds by :
- (i) Issuing of shares of the value of Rs.5000/- each
  - (ii) Raising of loans from Government ,Cooperative Banks and with the previous approval of the Registrar, from the commercial Banks and other.
  - (iii) Acceptance of deposits from members and non-members;
  - (iv) Acceptance of grants, subsidy or other financial assistance from Government or other Institutions;
  - (v) Collection of contribution from the Unions, out of the deductions made by them from payments received by societies on works, at a rate to be fixed by the Board of Directors with the approval of the Registrar.
17. Each member shall contribute to the funds of the Federation at a rate which may be determined by the Board of Directors from time to time subject to the approval of the Registrar.

#### **MAXIMUM CREDIT LIMIT**

18. The maximum credit limit of the Federation shall be fixed by the General Body in accordance with the instructions laid down by the Registrar from time to time. The limit thus fixed shall be subject to the approval of the Registrar who may at any time reduce it.

### GENERAL BODY

19. The General Body of the Federation shall consist of the following:-
  - (i) The Registrar Cooperative Societies, Punjab or his nominee.
  - (ii) Representatives of affiliated Unions
20. The General Body of the Federation shall meet from time to time at least once a year. It shall be convened by the Managing Director of the Federation under the directions of the Board of Directors. A General meeting shall be convened, If the requisition for such a meeting signed by not less than 1/5 of the total members is received by the Managing Committee. If on the receipt of the requisition the Board of Directors fails, within reasonable time to convene the general meeting, the signatories to the requisition may refer the matter to the Registrar, who may, if he thinks fit, summon the general meeting. The Registrar may on his own motion at any time, summon a general meeting of the Federation.
21. At least 15 days notice, specifying the date, place and time and agenda of a general meeting shall given to all members. The notice of the General meeting may be given in the following mode:-
  - (i) By fixing a copy of the notice at the Federation's office or some conspicuous place in the area of operation of the Federation.
  - (ii) By post.
22. The quorum for the General meeting shall be  $\frac{1}{2}$  of the total number of members. If at the hour for a General meeting, the quorum is not forthcoming, the Chairman of the meeting, if it has been called on requisition of the members adjourn it and no further general meeting shall be convened on the strength of the requisition. If the general meeting is convened otherwise then on requisition the Chairman shall postpone the meeting to a further date. A fresh notice for the subsequent general meeting shall be given to all the members. The business at the subsequent general meeting may be transacted with the number of members present.
23. The Chairman or in his absence the Vice-Chairman shall preside over the meeting of the general body, when both of them are absent, the members present shall elect a Chairman for the meeting.
24. Every members of the general body shall have one vote irrespective of the number of share held by him. Member Unions shall be represented by one of its members. No other proxies shall be allowed. Unless other wise provided in these Bye-laws, all questions shall be decided by a majority of votes of the members present. When the votes are equal the Chairman of the General Body shall have a casting vote.
25. Without prejudice to the general provisions of the proceeding Bye-laws, the general Body shall have the following Powers & duties:-

